

New Virtual or Hybrid School Approval Rubric

LEA Name:

Model: 100% Virtual

Hybrid

New Virtual or Hybrid School Application Summary Ratings

Initial Review

The minimum score required for approval or to qualify for an interview (this will be the same for all applicants): 17

Initial review score:

Does this applicant qualify for a capacity interview ? Yes No

Post Interview

Score Required for post capacity Interview (this will be the same for all applicants): 30

Score post-interview:

Does this applicant qualify for a new virtual or hybrid school approval ? Yes No

Section	Meets Requirements?		Initial Review Score	Initial Review Summary Comments	Post Interview Score	Post Interview Comments
Section 1 - School Information	Yes	No				
Section 2 - School Schedule	Yes	No				
Section 3 - Education Program and Professional Development	Yes	No				
Section 4 - Student Engagement and Culture	Yes	No				
Section 5 - Student Recruitment and Enrollment	Yes	No				
Section 6 - Special Populations and At-Risk Students	Yes	No				
Section 7 - Staffing Plans	Yes	No				
Section 8 - Facilities						

Section 9 – Board Approval	Yes	No				
Section 10- Assurances and Operational Criteria	Yes	No				

Section 1: School Information

Completed Section 1: School Information with the details of the new virtual or hybrid school

Is this section complete? Yes No

Meets Requirements?

Yes No

Follow up notes:

Section 2: School Schedule

1. Attachment 1: Submit a **master schedule** for the new virtual or hybrid school

Approval Criteria

Instruction may not be delivered concurrently (i.e., in the same class period, teachers may not instruct remote and on -campus students simultaneously)

Includes at least one STAAR-assessed grade level among the grade levels for which local remote learning is offered or includes atca8ratat e ntcand onr6.7.



Follow up notes:

3. Attachment 3: Provide a **summary table** that adds up instructional minutes from the master schedule and calendar combined to show how the plan meets instructional minutes requirements

0 points

- The applicant has **not** attached a summary table
- OR** the summary table does **not** show how the LEA will meet the instructional minutes requirement

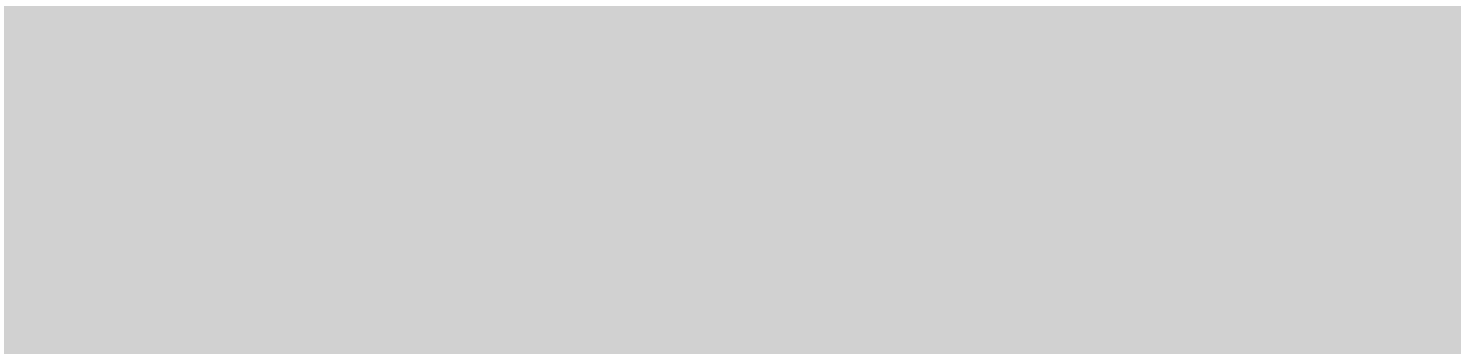
1 point

- The applicant has attached a summary table
- AND** the summary table shows how the LEA will meet the instructional minutes requirement

Meets Requirements? Yes No Yes /P63.6d9i14 ET EMC /P63.62 Tc02.2

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Section 4: Student Engagement and Culture

1. Describe the daily attendance taking plan that meets the requirements outlined in SB 15 for eligible students

Approval criteria

LEA has a plan to track attendance and ensure that each student receives the minimum required two hours or four hours of daily instruction as detailed in the [Student Attendance Accounting Handbook](#) to qualify for half





Section 5: Student Recruitment and Enrollment

1. Describe the enrollment process and selection criteria for students who want to attend the virtual or hybrid school.

*Note: The virtual or hybrid school must be offered as a choice that students and parents/guardians may opt into (i.e., students cannot be enrolled by default based on their enrollment zone into a virtual or hybrid campus), and parents must have access to a fully on-campus option (i.e., the new virtual or hybrid school cannot be the only option offered to students/families)

Approval criteria

Campus enrollment criteria comply with student eligibility criteria noted [here](#).
LEA has demonstrated sufficient community need or interest to launch and sustain a virtual or hybrid school

0 points

- x The applicant has not submitted the enrollment process and selection criteria
- x **OR** the criteria do not meet the student eligibility criteria
- x **AND** has not established sufficient community interest for a virtual or hybrid school

1 point

- x The applicant has provided the enrollment process, and the selection criteria meet the student eligibility criteria
- x **BUT** has not established sufficient community interest for a virtual or hybrid school

2 points

- x The applicant has provided the enrollment process, and selection criteria meet the student eligibility criteria
- x **AND** has established sufficient community interest for a virtual or hybrid school

Meets Requirements? Yes No

Follow up notes:

2. How will the LEA ensure that all interested students and families, including those in poverty, students who have struggled academically, students with no device and internet access, students with

3. **Attachment 4** , submit an **Enrollment Policy** that complies with state law and ensures the school will be open to all eligible students.

0 points

- The applicant has not submitted an Enrollment Policy

1 point

- x The applicant has submitted an Enrollment Policy that is compliant with state law

Follow up notes:

Section 6: Special Populations and At -Risk Students

1. Provide a plan on how the school will meet the needs of diverse learners, including those with disabilities, English learners, and students identified as intellectually gifted. Elaborate on supports offered within the various learning modalities (on-campus, remote, synchronous, and asynchronous).

Approval Criteria

Meet the needs of and comply with all relevant federal and state laws and policies with respect to students with disabilities and English learners who are enrolled in a remote program.

0 points

- The applicant has submitted an incomplete plan of support services that meet the needs of diverse learners, including those with disabilities, English learners, and students identified as intellectually gifted
- **AND does not** address how services will be provided as students engage in different learning modalities (on-campus, remote, asynchronous, and synchronous)
- **OR** does not meet the approval criteria

1 point

- The applicant has submitted a plan of support services that meet the needs of diverse learners, including those with disabilities, English learners, and students identified as intellectually gifted
- **BUT does not** address how services will be provided as students engage in different learning modalities (on-campus, remote, asynchronous, and synchronous)

2 points

- x The applicant has submitted a plan of support services that meet the needs of diverse learners, including

Section 7: Staffing Plans

1. Submit a staffing plan for the new virtual or hybrid school, including administrative, instructional, and support services staff. Please also include specifics details, such as names of the staff members, certifications, content, grade level, support staff responsibilities, coaching roles, operational and technical support personnel.

Approval criteria

A dedicated school leader exclusively for the new virtual or hybrid school

Qualified teachers and staff members who will thrive in a virtual or hybrid learning mode

Staffing roles have been redesigned to drive learning outcomes within a virtual or hybrid model. The plan includes classes sizes, student to teacher/instructional staff support ratio as it changes based on the mode of learning (ex. remote synchronous for Alg. 1 will have 30 students with 1 teacher and 1 instructional support staff to provide help in break out rooms)

Meets SB 15 requirements with respect to teachers delivering instruction

- o Ensure that teachers delivering instruction in a full-time remote program have not been coerced in any way to take their full-time remote learning instruction position.
- o Ensure teachers are not delivering instruction concurrently; concurrent instruction is instruction delivered to both on-campus and remote learners during the same class period, at the same time

Attachment 5, submit a staffing plan for the virtual or hybrid school.

0 points

- The staffing plan for the new virtual or hybrid school is incomplete **AND** does not meet all of the approval criteria

1 point

- The staffing plan for the new virtual or hybrid school includes all the details for the administrative, instructional, and support services teams.
- **BUT** does not meet some of the approval criteria

2 points

- The staffing plan for the new virtual or hybrid school includes all the details for the administrative, instructional, and support services teams.
- **AND** meets all of the approval criteria

Meets Requirements? Yes No

The applicant has completed all parts of Section 10: Assurances and Operational Criteria

All parts of the section are complete, including signatures.

Yes No

Follow up notes: