

Applied Data

Where do we report our Applied data?

To report Applied data, use the Annual Performance Report screen under the ASEP menu in ECOS Entities. See the Technical Manual for specific instructions.

Admission Data

Is it still the case that alternative certification programs don't have to report SAT, GRE, and ACT scores?

This has not changed. An EPP reports the SAT, ACT, and/or GRE scores a) if the score is required for admission into the EPP; or b) if the university in which the EPP is located requires the score for university admission. All routes, undergraduate, post-baccalaureate, and alternative certification are included in this requirement.

Finisher Records List (Enrollment Records)

Do we need to move candidates in ECOS finisher status from Core Subjects EC-6 to Core Subjects w/Science of Teaching Reading (STR) EC-6 if they were caught in the transition of exams and certificates to help keep ECOS data up to date for the EPP and TEA?

If candidates have changed the certificate sought, then EPPs need to update the Finisher Records List to the new certificate being sought. Candidates who began under Core Subjects EC-6 are eligible for certification in Core Subjects w/STR EC-6 if they complete all requirements for Core Subjects w/STR EC-6 and pass the required certification exams.

If we find that a candidate is on the Finisher Records List of another EPP, where can we find a list of EPP names and contact information by county/district number (CDN)?

That information is on the TEA website. The program specialist assignment list that is posted in the Forms and Documents section on the [Program Provider Resources](#) page contains the CDN of EPPs as does the Consumer Dashboard linked on the [Consumer Information](#) page. The EPP contact information is on the [interactive EPP map](#). EPP staff may also send a Help Desk ticket to [Preparation Programs](#) and one of the Educator Preparation specialists will respond with that information.

Clinical Experience Records

I have a group of clinical teachers who will begin their placement in August of 2024 and finish their placement in May of 2025. There are times when clinical teachers, for unforeseen reasons, will change to a different cooperating teacher during the second semester of clinical teaching. Still, other candidates may decide to sit out that second semester due to unforeseen circumstances, such as illness. My question is about how to best create clinical experience records. Should I create two records for all clinical teachers (one record for the first semester and one record for the second semester)? I ask because I'm not sure what to do about students who may have an August to May clinical record created in August, but who then later either have a different cooperating teacher in the spring or do not continue. Their record from 23-24 would be locked, so I wouldn't be able to adjust the record after September 1, correct?

If a candidate's mentor teacher changes during their internship, do we create a new clinical experience record for the candidate or do we reach out to TEA for assistance to make the change?

If the candidate

new cooperating teacher/mentor/site supervisor information. A clinical experience record may be created with a date range of up to 18 months. If the clinical teaching or practicum is extended, the dates on the original record may be adjusted unless the end date of the record is in a past, locked ASEP year. If the record is linked to an observation, TEA assistance may be needed to correct the record. The clinical experience record should not be deleted if the candidate does not complete the clinical experience.

Observation Data

For an observation conducted in late August 2024, do you wait until 24-25 opens to enter the observation or do you do it before 23-24 ends?

Enter the observation in the reporting year in which the observation occurs. If the observation occurs in August 2024, then the observation is reported with the 23-24 data, before 23-24 ASEP closes on 9/15. However, if it becomes necessary to enter the observation after 23-24 ASEP closes, the new validation updates to ECOS will allow the observation completed in 23-24 to be entered in 24-25 if the assignment end date of the clinical experience is in 24-25.

Can TEA share a table of observations format for the new 228 changes for 24-25. The table showing the number of observations by route - P or V, is very helpful.

Can the table of observations for 24-25 include informal and formal observation counts with the labeled P or V? All EPPs implementing changes now would appreciate it.

An observation table is linked in the Observation Upload screen in ECOS Entities. That document will be updated with all the other updates that are responsive to updated requirements in Chapter 228. Informal observations are not reported in ECOS and not evaluated in ASEP. Therefore, guidance for informal observation reporting will not be included on the updated table that is linked in ECOS Entities.

We have field supervisors whose legal names have changed while working with us. They have observations tied to their previous name and now new observations since their name changed. Should we create two field supervisor records for them? Or how is this handled?

There is currently not a way to change the field supervisor's name in the field supervisor database if the field supervisor is tied to an observation. Also, the field supervisor database does not validate against the records in the educator account. For now, the EPP will continue to use the name that is in the field supervisor database without changing it.

Do we report observations conducted between 09/01/2024 - 09/15/2024? Just want to make sure we do not.

EPPs must report all formal observations. Observations that occur 9/1/2024 and after can be reported starting after 9/15/2024, when the 2024-2025 ASEP year unlocks.

Will candidates that started internships with probationary certificates in the 23-24 school year be held to the new standard and increased number of observations?

Internships occurring under a probationary certificate that begin prior to 9/1/2024 will be evaluated under the observation requirements in Legacy 228 (the version of Chapter 228 that is effective on August 31, 2024). Internships occurring under a probationary certificate that begin 9/1/2024 or after should follow the observation requirements in the new Chapter 228.

